

## **Call for abstracts parallel sessions and poster presentations**

**Please send your abstract to: a link to submit your abstract will follow soon.**

**Deadline for abstract submission: May 31th 2018**

### **General information:**

Please read carefully the following information concerning topics and instructions for the abstract proposals.

After the scientific committee has reviewed all abstract proposals, ultimately end of July 2018, you will be contacted about the outcome of this assessment, with further information and next steps.

**Please register on the conference website within 2 weeks after you received the notification of the acceptance of your abstract. If not: your presentation will not be included in the conference program and proceedings.**

To get a certificate of attendance and/or presentation you have to register and attend the conference.

**The following topics within the overall theme of the conference are available. You are requested to carefully and explicitly choose and focus on 1 of the topics:**

- ECI: from institutions to community based-services
- ECI: from paternalistic/expert approach towards family-centred practices and empowerment
- ECI: from unequal parent/professional relationships to partnership
- ECI: from isolation to social inclusion
- ECI: from centre-based towards natural environment
- ECI: From good practices to ECI systems of care
- ECI: From “fixing the child” to everyday quality of life (evidence-based).
- ECI: Professional development and teamwork
- ECI: Screening and assessment
- ECI: Developing Individualized Family Centred Services (IFSP, RBI, Ecomaps, functional goals etc.)

### **General Instructions:**

1. We encourage you to submit abstracts that involve professionals/scientists co - presenting with parents.
2. The scientific committee reserves the right to recommend a different presentation format or topic from the one you proposed.
3. You should indicate the topic of your proposal abstract (see the topics above)
4. The title should be short and informative (max. 15 Words), and should not exceed 200 characters with spaces. Abbreviations and subtitles should be avoided.
5. Provide the **name, affiliation, area of expertise and contact details** for each author. Please indicate which author(s) will be presenting the submission at the conference by listing her/him as the first author.
6. Abstracts should have no more than 300 words (not including the title, authors' names, institutional affiliation, and key words).
7. In your submission indicate the evidence areas:
  - a. Research Evidence - Present quality evidence gathered using empirical qualitative and/or quantitative research methods.
  - b. Professional Practice - Share observations and experiences from your professional practice, or guide others in their practice.
  - c. Parents stories and experiences
8. Research Evidence proposal abstracts must include the aim, method, results, and conclusion.
9. Abstracts should not include references.
10. Three to five key words should be provided.
11. Please list any presenter accessibility needs including set-up assistance, assistive technology requirements, and wheelchair accessibility.

### **Information for parallel session presentations:**

1. Each session comprises 3 presentations followed by a moderated discussion.
2. The presentation should not exceed 15 minutes.
3. All of the presentation rooms will be equipped with an internet enabled PC, data projectors, screen, USB ports, and audio output to amplified speakers.

### **Information for poster presentations**

1. The poster should be printed in size A0
2. Specific time for presenters to active be present at their poster: see conference schedule – October 11th from 17-18hrs
3. The poster presentations will be visible during the entire conference.
4. The abstract should provide a detailed description of the poster contents (for the conference proceedings and for review purposes).

### **Guidelines for formatting abstracts:**

Abstracts should be submitted in English or Ukrainian with English translation, in Microsoft Word, Times New Roman font type. The text should be fully justified, on A4 paper size, with margins set at 2cm.

Structure of abstract:

- Title - capital, bold letters, font size 14 pt
- Full surname, name, and institutional affiliation of all authors – font size 12 pt, with the name of the presenting author underlined and his/her email address given in footnotes.
- Text of abstract – font size 12 pt
- Key words – italic, font size 12 pt